

MINUTES
TRI TOWN EMS BOARD
March 19, 2013 at 3:30 PM
Pembroke Safety Center

Present: Chairman Harold Paulsen, Member Chief Robert Martin, Member David Jodoin, Pembroke Town Administrator, Member Shaun Mulholland , Allentown Interim Administrator, Member Robert Pope, Pembroke Citizen Rep, Member Mike Phelps, Allentown Citizen Rep, Jason Plumb, Tri Town Employee

Staff: Dina Waldron Acting Operations Director

Excused: George Calligandes, Operations Director

1. CALL TO ORDER

Chairman Paulsen called the meeting to order at 3:30 PM.

2. Minutes:

Member Mulholland motioned to approve the minutes of February 19th, seconded by Member Jodoin. Vote Unanimous 6-0.

3. Approval of Expenditures/Manifest:

Approval of Expenditures: The Board reviewed the bills that had been paid and signed the manifest.

4. Old Business:

Review/Approve personnel Plan:

Member Mulholland presented the updates on the plan and discussion ensued. Motion by Member Mulholland to accept the personnel plan as written, member Jodoin seconded. Vote unanimous 6-0.

Chairman Paulsen presented the updates to the Standard Operating Guidelines. Motion by Member Mulholland to accept as presented, seconded by Member Martin. Vote Unanimous 6-0.

5. New Business:

Review Budget:

The Board reviewed the current year to date budget numbers. Member Jodoin explained that he is still having difficulty restructuring the lease on the ambulance because there is a line of credit that is attached to it from TTVEMS. Chairman Paulsen stated that he would talk with the Treasurer for TTVEMS Adam Morris.

There was a general discussion of the current finances and where we could look to make some savings. Coverage was discussed. It was agreed that all purchases other than normal operation costs would be postponed until further in the year.

6. Committee Reports:

None.

7. Other Business:

None.

8. Non Public Session:

Motion by Member Jodoin, seconded by Member Mulholland to enter into non public session in accordance with RSA 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

Roll Call Vote:

Chairman Paulsen	(YES)
Member Martin	(YES)
Member Jodoin	(YES)
Member Mulholland	(YES)
Member Pope	(YES)
Member Phelps	(YES)

Member Plumb were excused.

Public Session re-convened at 4:30 PM. A statement was made that Dina Waldron had requested that her position as Acting Director be filled temporarily by someone else. The Board agreed to direct Chairman Paulsen to communicate with Joyce Booker-Janvrin to see if she would be interested in filing the position until Dina could return.

9. Adjournment:

Motion to adjourn by Member Pope at 4:325 PM, seconded by Member Martin. Vote Unanimous 5-0.

Accepted by the Tri Town EMS Board

Harold Paulsen, Chairman